

Nebraska State Board of Landscape Architects
Annual Board Meeting Minutes
January 30, 2018
215 Centennial Mall South, Small Conference Room, Lincoln, NE

CALL TO ORDER

The meeting was held at 215 Centennial Mall South, Lincoln, Nebraska. Chairperson Bergt called the meeting to order at 8:30am and informed the public of the location of the Open Meetings Act. Notice of the meeting was published in the Lincoln Journal Star on January 16, 2018, and on the Board's website in accordance to the Open Meetings Act.

Roll Call: Eileen Bergt, Eric Casper, David Ciaccio, Todd Maiellaro, Gayle Malmquist, Bradley Swerczek

Staff Present: Jean Lais, Administrative Assistant (AA); Sandra Weaver, Business Manager (BM)

Election of Officers

Action Motion by Malmquist, second by Ciaccio to elect Bergt as Chairperson and Maiellaro as Vice-Chairperson. Voting Yes: Ciaccio, Maiellaro, Malmquist, Swerczek, Casper, Bergt; Voting No: None

Appointments/Public Comments

No members of the public were present.

A Consent Agenda

Meeting Minutes

October 24, 2017, meeting minutes were approved as presented.

December 5, 2017, meeting minutes were approved as presented.

Action Motion by Maiellaro, second by Malmquist to approve the Consent Agenda as presented. Voting Yes: Ciaccio, Maiellaro, Malmquist, Swerczek, Casper, Bergt; Voting No: None

B Committee Reports

Officers Report

Chairperson Bergt reported Kim Wilson is no longer the Program Director of Landscape Architecture at UNL. Mark Hoistad is the current Interim Director.

Office/Staff

AA Lais brought the members up to date on the process of the new database development.

C Old Business

Governance Issues

Statutes

LB 364 Discussion

A copy of the proposed exemption amendment from the Homebuilders Association and a copy of the language sent to the bill writer was presented along with related correspondence from ASLA Trustee, John Royster, and the ASLA lobbyist, David Levy. A copy of the corresponding LB 364 language was provided for reference. A copy of the final language was provided at the meeting as drafted by the bill writer.

Action Motion by Ciaccio, second by Malmquist to accept the proposed amendment by the Homebuilders Associations as presented and drafted. Voting Yes: Ciaccio, Maiellaro, Malmquist, Swerczek, Casper, Bergt; Voting No: None

Landscape Architect Items – None

D New Business

Governance Issues – None

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Landscape Architect Items

Peer Review Committee Report

A copy of the Peer Review Committee Report was provided along with copies of the professional development (PDH) submittals in question.

Daniel Cable: Approved; **Patrick Wyse:** Approved; **Hal Enevoldsen:** Approved

Dennis Rubba: Disallowed service on the Colorado Landscape Architect Board as meeting the requirements set out in Chapter 6 of the Board's Rules. Gave thirty days to complete.

Action Motion by Maiellaro, second by Casper to accept the Peer Review report and approve the PDH for Wyse, Cable, and Enevoldsen. Voting Yes: Ciaccio, Maiellaro, Malmquist, Swerczek, Casper, Bergt; Voting No: None

Action Motion by Swerczek, second by Ciaccio to disallow service of Rubba on the Colorado Landscape Architect Board and require the remaining two hours of PDH be completed in thirty days. Voting Yes: Ciaccio, Maiellaro, Malmquist, Swerczek, Casper, Bergt; Voting No: None

Late PDH submittal approvals

Copies of the late PDH submittals received after the Peer Review Committee met along with the Committee and Board Chairperson's approvals were provided for review.

Approved: Mary P Slaven, NE; Gina Ford, MA; Robin Norcross, CO; Kevin Strehle, NE

Action Motion by Ciaccio, second by Maiellaro to approve the late PDH submittals as reviewed and presented. Voting Yes: Ciaccio, Maiellaro, Malmquist, Swerczek, Casper, Bergt; Voting No: None

CLARB

CLARB/ASLA Joint Licensure Web Summit Summary

A summary was provided on the Joint Licensure Web Summit held on November 29, 2017 was provided for review. A list of available licensure support tools was also provided.

Evolving Leadership "In The Know" Webinars Information

In preparation of the vote to change the Bylaws with regards to the CLARB governance structure at the 2018 Annual Meeting, a series of webinars will be offered over the next several months. These webinars will cover the reasoning for the proposed change and are geared to answer any questions boards may have about the change.

The first webinar in the series was held on January 17, 2018, and gave an overview of the change. A list of future webinar dates was provided.

Region 4 Meeting Information

Information on the Region 4 meeting to be held on February 28, 2018, was provided.

CLARB Communique – Licensure Threat Update

A copy of the December 2017 CLARB Communique was provided for review. It discussed the expected increase in licensure threats in 2018 and how boards can respond.

CLARB International Federation of Landscape Architects (IFLA) and Canadian Society of Landscape Architects (CSLA) Presidents Meeting Summaries

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A summary of CLARB's participation at the IFLA and CSLA meetings were provided for review.

Strategic Plan

A copy of the current strategic plan was provided for review. Discussion was held to possibly have an extended conversation on the Strategic Plan at the July. No action taken.

E Compliance

New Cases – None

Pending Cases – None

Compliance Issues

City of Lincoln not allowing Landscape Architects to stamp certain drawings
Chairperson Bergt is working on the draft of the letter/email to be sent to the City as discussed at the October 2017 meeting. She will forward the draft to the other members once completed. Bergt will also contact the Public Works department to set up a meeting to discuss the concerns of the Board. No further action was taken.

F Applications – None

BM Weaver entered the meeting at 9:05am.

G Financial Matters

Budget Status Report – October, November, December 2017

MTD General Ledger Detail Report – October, November, December 2017

Fund Summary Report – October, November, December 2017

Financial Profile FY 2017-18 – October, November, December 2017

BM Weaver reported that with 50% of the fiscal year elapsed, 51.5% of the appropriated funds have been spent and 53% of the projected revenue had been received. It was noted that only 63% of the renewals had been received as of December 31st. The Cash Fund is at \$41,462 which is about the same as this same time last year. Weaver supplied a spreadsheet and a current Budget Status Report as of January 26th showing the reallocation of funds per the Governor's memo dated October 27, 2017. This resulted in a reduction of \$545.64 in the remaining allocation for the fiscal year.

Other Financial Matters

Memo from Governor Ricketts pertaining to decreases in budget allocations

A copy of the Governor's memo dated October 27, 2017, to the Budget division instructing them to reduce quarterly allocations for the last two quarters of the fiscal year by 1% per quarter was provided for review.

Memo from Governor Ricketts regarding Mid-Biennium budget reductions

A copy of the Governor's letter dated January 10, 2018, to the Legislature regarding mid-biennium budget adjustments was provided for review. There are currently no recommended adjustments to the NSBLA budget.

Action Motion by Malmquist, second by Ciaccio to accept the Financial Matters as presented and discussed. Voting Yes: Ciaccio, Maiellaro, Malmquist, Swerczek, Casper, Bergt; Voting No: None

BM Weaver left the meeting at 9:17am.

H General Information

Public Notice publication was provided for review.

Board meetings and schedule was provided for review.

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Roster of Board members was provided for review.

Licensing Trends

The Fiscal Activity and Trends in Licensure Reports were provided for review.

There are currently 124 landscape architects licensed in the State. Three licenses by comity were issued in the last quarter.

Other

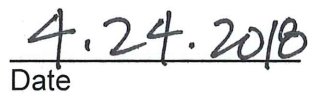
CLARB December 2017 LARE Results were provided for review.

Approved Board Policies were provided for review.

Adjournment: Motion by Ciaccio, second by Maiellaro to adjourn the meeting at 9:30am.

The next Board of Landscape Architects board meeting is currently scheduled for April 24, 2018, at 8:30am at 215 Centennial Mall South, Lincoln, Nebraska, fifth floor, small conference room.


Board Member


Date