

Nebraska State Board of Landscape Architects
Board Meeting Minutes
August 28, 2018

215 Centennial Mall South, 5th Floor Small Conference Room, Lincoln, NE

CALL TO ORDER

The meeting was held at 215 Centennial Mall South, Lincoln, Nebraska. Chairperson Bergt called the meeting to order at 8:36am and informed the public of the location of the Open Meetings Act. Notice of the meeting was published in the Lincoln Journal Star on August 14, 2018, and on the Board's website in accordance to the Open Meetings Act.

Member Roll Call: Eileen Bergt, Eric Casper, David Ciaccio, Todd Maiellaro, Gayle Malmquist;
Absent: Bradley Swerczek

Staff Present: Jean Lais, Administrative Assistant (AA); Sandra Weaver, Business Manager (BM)

PUBLIC COMMENTS/APPOINTMENTS

Ann Linneman – Board's Budget Analyst

A STRATEGIC PLANNING

A copy of the current strategic plan was provided for review and reference.

Mission/Purpose Statement Review

The members revised the Mission Statement as follows:

The Nebraska State Board of Landscape Architects protects the life, health, and property of the citizens of Nebraska by ensuring the licensure of individuals who practice the profession of landscape architecture and present themselves as Landscape Architects within the State.

Website Redesign

At its July 31, 2018, meeting the Board approved the proposal from Nebraska Interactive (NIC) to redesign its website using the same template as the Board of Geologists (NEBOG) and the Board of Engineers and Architects (NBEA). NIC is currently working on the contract and anticipates beginning work sometime in September 2018. The proposed deadline for completion is January/February 2019. Casper was appointed to assist AA Lais in the development of the site.

NIC will create the Home Page and one other page as well as ensure all security and accessibility requirements are in place. Content from the current site will be used with minor revisions. Once NIC has completed their part of the project, it will be turned over to staff to create and complete the remaining pages.

The following Home page tile titles were chosen:

Initial Licensure	Comity Licensure	Renewals
Regulations	Forms	Contact us

The following menu items were chosen:

- About
 - Contact Information
 - Links of Interest
- Licensure
 - Renew
 - Initial Licensure
 - Comity Licensure
 - Fees

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- Licensee Roster
- Regulations
 - Professional Landscape Architects Act
 - Rules and Regulations
 - Board Policies
 - File a Complaint
- Board
 - Mission Statement
 - Strategic Plan
 - News & Events
 - Board Member Information
 - Meeting Calendar
 - Meeting Agendas & Minutes
- Forms
- FAQs
- Search

Discussion was held on the use of photos on the background and Home page tiles. The members would like to incorporate projects from Omaha on some of the tiles. Casper has set up a Google drive location for sharing of photos. He will add all the members so others can upload photos of other projects. These will be reviewed again at the October meeting. The following photos were selected:

Background: Photo of Centennial Mall looking toward the Capital

Contact Us tile: A photo of the Lincoln Community Foundation Garden will be used

Initial Licensure tile: A rendering drawing will be used

Review of Application Affidavit Questions

Currently only two affidavit questions are asked on the licensure application pertaining to felony convictions and whether a license has been revoked, suspended, or canceled in another jurisdiction. One question related to a license being revoked, suspended, or canceled is asked on renewals.

A list of ten suggested questions related to criminal and disciplinary action history were proposed as currently being used by NEBOG and NBEA were provided. The members chose to adopt the suggested questions with the removal of moral turpitude. These will be reviewed at a later date and during the rules and regulations revisions next year. It was suggested that a committee of a couple of members be formed to review and bring suggestions back to the Board at that time.

Design of a Board Seal

Neb. Rev. Stat. §81-8,193 gives the authority of the Board to create and adopt an official seal to be affixed on all certificates of licensure. Currently the Board uses the Seal of Nebraska. It was the decision of the members to continue using the State seal.

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Outreach/Public Awareness

Student Outreach

Discussion was held as to how the members could engage with students. The following activities were identified. Research will be done to determine the feasibility.

- Presentation of licensure at the College of Architecture at the University of Nebraska – This is a joint presentation with the architecture, landscape architecture, and interior design students. Members have participated in this presentation for the last three years and feel it is a good first contact opportunity.
- Hold a joint presentation with a local landscape architecture firm and the student chapter of the Americal Society of Landscape Architects (ASLA)
- Send congratulations/next step letters to graduates of the Landscape Architecture program at UNL at the end of each term. This would outline the next steps to be taken in the path of licensure and studies show a higher pass rate for Sections 1 and 2 of the LARE the closer to graduation they are taken. This also gives another opportunity to introduce the Board to future licensees.

Legislative Awareness

The following were suggested ideas to be explored to increase awareness among the State legislators:

- Send a letter to newly elected Senators after each election – This would be used to introduce landscape architecture to them and show what landscape architects do to protect the health, safety, and welfare of the citizens of Nebraska.
- Explore partnering with ASLA for an advocacy event/table at the State Capital

Board/ASLA Chapter Relations

The following were identified as possible events to continue building the relationship between the Board and ASLA:

- Give a presentation on who the Board is and what we do at an ASLA chapter meeting
- Encourage participation of each other at meetings

Public Awareness

The members would like to explore the possibility of sending brochures on landscape architecture to high school drafting and/or engineering teachers to help raise awareness of the profession.

B CLARB ANNUAL MEETING

Chairperson Bergt's term on the Board expires on September 23, 2018. She was approved to attend the CLARB Annual Meeting in Toronto, ON, September 27-29, 2018, and to serve as the Board's Voting Delegate. There is a possibility that she may not be reappointed. If this occurs prior to the meeting, she will not be able to attend. There is a vote scheduled to be taken concerning changes in the governing body and the related Bylaws during the General Meeting session on Saturday morning. Current Bylaws require the Voting Delegate to be present in order to cast a vote. Due to travel restrictions in several states, CLARB has made a virtual voting option available during the session. Delegates must have computer access with a camera and be logged into the meeting 10:30am EST.

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Maiellaro was approved to act as the Voting Delegate if Chairperson Bergt is unable to attend.
Casper was approved as a secondary delegate.

Action

Motion by Ciaccio, second by Malmquist to approve Maiellaro as the alternate Voting Delegate and Casper to be the secondary delegate at the CLARB Annual Meeting. Voting Yes: Malmquist, Casper, Ciaccio, Maiellaro, Bergt; Voting No: None

C APPLICATIONS

Licensure by Reciprocity

Approved: Keith R McClintock, WA

Action

Motion by Maiellaro, second by Casper to approve the applications as presented and discussed.
Voting Yes: Malmquist, Casper, Ciaccio, Maiellaro, Bergt; Voting No: None

BM Weaver entered the meeting at 10:31am.

D 2019-2021 BIENNIUM BUDGET REQUEST

Drafts of the narrative and figures were provided for review. Total appropriation being requested is \$21,806 for FY 2019/20 and \$22,351 for FY 2020/21. Issues identified are a projected 3% yearly increase in the cost of the Administrative Service Contract with (NBEA), a 3% yearling increase in the CLARB annual dues, and the deferral of the online renewal offering due to LB 364 not passing during this year's legislative session. The FY 2018/19 administrative service contract with NBEA was lower than anticipated so the base appropriation for this year has been adjusted accordingly.

The Board will be re-introducing a new bill during the 2019 legislative session and if passed, online renewals would firsted be offered in FY 2021/22. An online renewal portal will need to be created in conjunction with NIC. Any costs associated with this will be requested in the 2021-2023 biennium budget request.

Under goals on page 4 of the draft narrative, the members instructed BM Weaver to remove number 3 – Assist other agencies with design ordance and code development and number 6 – Design and utilize an official Board Seal, as they determined these would not be pursued during the next biennium.

Action

Motion by Malmquist, second by Ciaccio to approve the 2019-2021 Biennium Budget Request as presented and discussed. Voting Yes: Malmquist, Casper, Ciaccio, Maiellaro, Bergt; Voting No: None

BM Weaver left the meeting at 10:50 am.

E Professional Landscape Architects Act Revisions

At the July meeting, the members approved revisions to amendment AM1649 related to the homebuilders associations concerns that the exemptions did not include general contractors working on housing or urban development projects that may involve elements of landscape architecture. Concerns had been risen by the board members about listing specific acts in the exemptions when a general reference would be sufficient. By listing specific acts, this opens the door for all other groups to want their name and/or acts listed. The suggested revisions were

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forwarded to John Royster, ASLA Trustee, and David Levy, ASLA lobbyist, for comment and discussion with the homebuilders.

Royster responded that after discussion with Levy, it was their recommendation that no revisions should be made as the revised language had already been agreed upon. If changed, this may jeopardize the support the homebuilders gave during the last session.

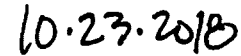
It was the determination of the members to use the proposed revisions in the new bill language. Chairperson Bergt will communicate this to ASLA along with the Board's concerns about calling out individual groups in the exemptions and that the revised language is the best alternative for all interested parties.

ADJOURNMENT: Motion by Ciaccio, second by Maiellaro to adjourn the meeting at 11:01am

The next Board of Landscape Architects board meeting is currently scheduled for October 23, 2018, at 8:30am at 215 Centennial Mall South, Lincoln, Nebraska, fifth floor, small conference room.



Board Member



Date

10-55-5010

John D. King