

Nebraska State Board of Landscape Architects
Board Meeting Minutes
January 25, 2022

CALL TO ORDER

Chairperson Seacrest called the meeting to order at 8:33 a.m., and informed the public of the location of the Open Meetings Act. Notice of the meeting was published in the Lincoln Journal Star on January 10, 2022, and on the Board's website in accordance with the Open Meetings Act.

Roll Call: Kristina Engler, Derek Miller, Jennifer Seacrest, Bradley Swerczek, Regan Pence, Jonathan Hauck

Staff Present: Gail Parris, Administrative Programs Officer (APO), Jean Lais, Administrative Programs Officer (APO),

PUBLIC COMMENTS/APPOINTMENTS

No members of the public were present.

Election of Officers

Motion by Swerczek, second by Miller to elect Seacrest as Chairperson and Pence as Vice-Chairperson.

Voting Yes: Pence, Miller, Engler, Swerczek, Hauck, Seacrest Voting No: None

A CONSENT AGENDA

October 19, 2021, Meeting Minutes

Late 2020 PDH Submittals

Late submittals for Lee and Evans were provided for review and approval.

Approved: Theodore Lee, LA 324; Janet Evans, LA 184.

Action

Motion by Pence, second by Engler to approve the Consent Agenda as presented.

Voting Yes: Engler, Miller, Pence, Swerczek, Hauck, Seacrest Voting No: None

B REPORTS

Officers Report – None

CLARB Updates

LARE Administration Updates

CLARB's test administration partner is changing from Pearson VUE to PSI. With this move to PSI, test center locations, the appointment booking website, and exam functionality will change. Additionally, Sections 3 and 4 will now also be available for online proctoring making the entire exam available for either in-person testing or online proctoring.

Rethink Regulation Project Updates

The Rethink Regulation project was initiated in 2017 to work on removing friction and barriers in the licensure process. An analysis of traditional and alternative pathways to licensure was conducted to better understand the statutory and/or regulatory changes that will be necessary to bring member boards into alignment with CLARB's proposed standard

State-by-State Analysis provided a visual presentation of the Rethink Regulation Project.

State Education and Experience Requirements presented the information in a tabular format.

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Changes to Council Record

CLARB has revamped sections of the record to align with the core requirements of member boards to enable a smoother application process when the record is transmitted.

Diversity, Equity, Inclusion

CLARB reiterated its commitment to learn and create opportunities to be more inclusive, equitable, and accessible, and to better understand the impact on increasing diversity within landscape architecture.

Members reviewed the changes and decided that further discussion on these matters was warranted. The date for the CLARB vote is scheduled for after the next board meeting, therefore, the date for the next meeting has been advanced.

Action

Motion by Engler, second by Pence to move the date and time of the next meeting from April 26, 2022, at 8:30 a.m. to April 12, 2022, at 9:00 a.m.

Voting Yes: Hauck, Swerczek, Miller, Pence, Engler, Seacrest Voting No: None

Action

Motion by Pence, second by Miller to move the time of all future board meetings from 8:30 a.m. to 9:00 a.m.

Voting Yes: Swerczek, Hauck, Pence, Engler, Miller, Seacrest Voting No: None

Office/Staff

APO Parris informed the members that a new Marketing & Communications Specialist (formerly Public Information Officer) was hired to replace Mia Azizah. Her name is Kennedy Stowater.

C OLD BUSINESS

Legislative

LB263 – Occupational Board Reform Act, Actions, and Amendments.

A copy of the Act was provided for review. The Act requires occupational boards to issue certain credentials based on work experience or credentials from another jurisdiction. A completed application must be approved within sixty days of receipt. The applicant may appeal the denial of the license or certificate in accordance with the Administrative Procedures Act. These changes would result in the Board having to schedule additional meetings in order to comply, resulting in additional operating costs.

D NEW BUSINESS

Legislative

LB709 – Change Requirements to the Occupational Board Reform Act

A copy of LB709 was provided for review. The bill allows for an amendment of section 84-947; to change provisions relating to preliminary applications by individuals with a criminal conviction; and to repeal the original section.

LB908 – Additional Requirements: Virtual Conferencing under Open Meeting Act

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A copy of LB908 was provided for review. The bill allows for an amendment of section 84-1411; to provide additional requirement for virtual conferencing; and to repeal the original section.

Other New Business

2023 Proposed Dates

Board members reviewed the dates for potential conflicts.

Reference Form for Applications

CLARB is no longer providing references in the Council Record. Per NSBLA Rule 3.1.3, applicants for comity licensure must “submit three references...indicating good reputation and character.” Several samples of reference forms, including a CLARB template, were provided for review and discussion.

Action

Motion by Engler, second by Swerczek to approve the CLARB template with modifications.

Voting Yes: Pence, Engler, Hauck, Swerczek, Miller, Seacrest Voting No: None

CLARB

Uniform Standard Membership Vote

CLARB member boards are scheduled to vote on the adoption of the Uniform Licensure Standard on April 20, 2022.

Action

Motion by Engler, second by Miller to approve Seacrest as the Voting Delegate

Voting Yes: Hauck, Pence, Miller, Swerczek, Engler, Seacrest Voting No: None

Uniform Licensure Standard for Landscape Architecture

A copy of the draft was provided for review. The resolution to submit the draft to member boards for consideration and adoption was approved by the CLARB Board of Directors in December 2021. Revisions to the CLARB Model Law and Regulations to align with the draft were also approved. The revisions take into consideration that legislatures are looking for new ways to reduce regulation and create more economic opportunities, Also, preferences, wants, and needs of stakeholders are changing, and CLARB is adapting to better serve current and future licensees.

Model Law and Regulations

A copy of the draft was provided for review. Model Law and Regulations were also revised to promote diversity, equity, and inclusion in licensure standards, and to align with CLARB’s DEI principles. A color-coded draft incorporating all the proposed revisions was also provided for review and discussion.

Given the number of changes and the significance of the vote to adopt the proposed standards, the board did not make a voting choice at this meeting.

Action

Motion by Swerczek, second by Engler to defer vote decision to next meeting on April 12, 2022.

Voting Yes: Pence, Swerczek, Engler, Miller, Hauck, Seacrest Voting No: None

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2022 In the Know Calendar

Information on upcoming webinars through August 2022 was provided.

Job/Task Analysis

This Job/Task Analysis ensures that what is tested on the Landscape Architect Registration Examination (L.A.R.E) accurately reflects the knowledge and skills required to practice as a licensed professional. It is typically conducted every 5-7 years.

FARB Information

Information on membership and educational opportunities was provided.

E COMPLIANCE – None

APO Lais entered the meeting at 10:25 a.m.

F APPLICATIONS

Licensure by Reciprocity

Approved: Nathan Ekhoﬀ, MN; Josh Johnson, SD; Nicholas DiFrank, CO.

Action

Motion by Pence, second by Miller to approve the applications as presented.

Voting Yes: Swerczek, Engler, Miller, Pence, Hauck, Seacrest; Voting No: None

Licensure by Reinstatement

Approved: Alyssa Prazeau, LA 343

Action

Motion by Seacrest, second by Miller to reinstate Alyssa Prazeau.

Voting Yes: Swerczek, Engler, Miller, Pence, Hauck, Seacrest Voting No: None

G FINANCIAL MATTERS

Financial Reports

Budget Status Report – October, November, December 2021

MTD General Ledger Detail Report – October, November, December 2021

Fund Summary Report – October, November, December 2021

FY 2021-22 Financial Profile – October, November, December 2021

APO Lais reported that with just over 50% of the fiscal year elapsed as of December 31st, 49.5% of the allotted appropriations had been used and 87% of the projected revenue had been received.

The Cash Fund was at \$82,564 which is approximately \$14,000 higher than the same time last year. This is due in part to reduced travel expenses.

Action

Motion by Engler, second by Pence to approve the Financial Reports as presented.

Voting Yes: Miller, Engler, Pence, Swerczek, Hauck, Seacrest Voting No: None

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APO Lais exited the meeting at 10:38 a.m.

H GENERAL INFORMATION

A schedule of upcoming meetings and events was provided for review. The next meeting is scheduled for April 12, 2022, beginning at 9:00 a.m.

A roster of the Board members was provided. Jonathan Hauck was welcomed by Seacrest on behalf of the board. His term began on November 24, 2021, and continues until September 23, 2026. He replaced Eric Casper who received a plaque as a token of appreciation for his service to the Board. A copy of the appointment certificate for Hauck was provided.

LARE results from the December 2021 exam administration were provided.

Professional Landscape Architects licensed to practice as of January 25, 2022: 134

The website dashboard reports showed the following number of total visits:


October: 152

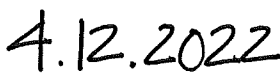
November: 130

December: 464

A copy of the approved Board policies as of April 28, 2020, and a copy of the Travel/Reimbursement policy January 26, 2021, were provided.

Adjournment: Chairperson Seacrest adjourned the meeting at 10:48 a.m.


Board Member


Date